

LEADERSHIP & MANAGEMENT

QNET & MTEC present:

Certificate in Management Development

Fall 2005



Whether you are new to management or need to upgrade your skills, the QNET Certificate in Management Development covers the full range of management and leadership responsibilities and can meet your needs. This flexible program is designed not only to meet your individual performance and training requirements, but also works within your busy and demanding schedule.



Earn this certificate by completing 70 credit hours, consisting of 49 core hours and 21 optional hours. Courses are full day unless otherwise noted.

Core Courses:

- Introduction to Management – Sept 20/05
- Personality in the Workplace – Oct 4/05
- Leadership & Management – Oct 18/05
- Building a Resilient Organizational Culture (managing change and conflict) – Nov 1/05
- Vision to Action: Achieving Business Goals and Objectives – Nov 8/05
- Principles of Human Resource Management – Nov 22/05
- Coaching, Mentoring and Motivating (performance management) – Dec 6/05

Core Course Package Fee (7 courses):

- \$1,120 + GST for QNET & partner members
- \$1,400 + GST for non-members

Core Courses Individually:

- \$195 + GST for QNET & partner members
- \$240 + GST for non-members

Optional Courses:

- Emotional Intelligence - Part I Sept 15/05 & Part II Oct 6/05 (both required for 7 credit hours)
- Introduction to Project Management - Sept 27-28/05
- Teams and Teambuilding – Part I Nov 17/05
- Teams and Teambuilding - Part II Dec 1/05

Fees for optional courses vary. Refer to the QNET web site www.qnet.mb.ca for individual course descriptions and pricing.

Professional Development Package – Purchase a Professional Development Package (core course package) and send various staff members throughout the fall season.

CAM:OE Credit toward a University of Manitoba Certificate The core courses, and most optional courses, are applicable for credit in the Certificate in Applied Management: Organizational Effectiveness (CAM:OE) program with the University of Manitoba Continuing Education. This allows participants to continue in a program of management development and receive a university certificate.



Industry Training
Partnerships
Manitoba Advanced
Education & Training





REGISTRATION FORM - Fax to (204) 949-4990 or register online at www.qnet.mb.ca

Name _____ Title _____

Organization _____ City _____

Ph _____ Fax _____ Email _____

For membership discount I am a member of: QNET MHA MFPA MRA

___ **Register me for the complete 7 Course Core Package.**

\$1,120 + GST for Members of: QNET MHA MFPA MRA
 \$1,400 + GST for Non-members

___ **Register my organization for the Professional Development 7 course core package.***

\$1,120 + GST for Members of: QNET MHA MFPA MRA
 \$1,400 + GST for non-members

*Attached is a list names, title, phone, fax and email addresses of the individuals attending each course.

Register me for the following individual core courses:

- ___ Introduction to Management – Sept 20/05
- ___ Personality in the Workplace – Oct 4/05
- ___ Leadership & Management – Oct 18/05
- ___ Building a Resilient Organizational Culture (managing change and conflict) – Nov 1/05
- ___ Vision to Action: Achieving Business Goals and Objectives – Nov 8/05
- ___ Principles of Human Resource Management – Nov 22/05
- ___ Coaching, Mentoring and Motivating (performance management) – Dec 6/05

\$195.00 + GST for QNET MHA MFPA MRA x ___ # of courses = \$ _____ + GST

\$240.00 + GST for Non-Members x ___ # of courses = \$ _____ + GST

PAYMENT METHOD : Cheque Enclosed

Total \$ _____ to be charged to: VISA AMEX MasterCard

Card # _____ Expiry _____

Cardholder name _____ Signature _____

An event confirmation will be sent one week prior to each course. Cancellations must be received in writing no later than 6 business days prior to the start of each course. After that time, the full registration fee will apply and only replacement participants will be accepted. Invoices will be sent for non-attendance. (G.S.T. Reg # 899755334RT).

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